Board Meeting
Spanish Trail HOA
Meeting Minutes
December 4th 2024
6 P. M.
Mesa County Library

Meeting Called to Order: Brynn at 6:05 p.m.

Roll Call: Brynn Boyd - President, Cathy Vasboe - Treasurer, Michael Allender - Vice President, Rachel Bickmore - Secretary, Joy Zeller- Property Manager, Travis Boyd - Board Member at Large - arrived late.

Approval of the Agenda: Brynn adds discussion of fence removal at south round-a-bout to agenda. Cathy Vasboe moves to approve, Michael Allender seconds. All approved.

Member Comments and Names: Lori Allender was present, no comments.

Management Report:

*Budget vs. Actua*l - Discussion was held regarding tree maintenance costs, office supplies costs, etc.

Architectural requests - members were updated on what ACC requests were completed.

Violations - Outstanding violations are in process of being resolved.

Delinquent Association Owners - Discussion was held. Papers have been served to take a homeowner to small claims court as all other attempts to receive back dues have been unsuccessful. Auto-pay has been beneficial for our association owners. Newsletter will contain more information on new updated fees, auto-pay, and fines for late payments.

New Business:

Caprock Traffic - Security at Caprock reached out to talk about safety while kids are crossing at 24 ½ road to school. Any suggestions appreciated on improving safety – cars are going too fast down the hill and do not watch for crosswalk.

ACC Process - Board members discussed the online process for submitting ACC requests vs. physical paper forms. Archival records are needed.

Information Board - Travis motioned to spend no more than two grand ($2000) and purchase an information board and have it installed on the green by the southern Round-a-Bout. Cathy seconded. All approved.

Fence by South Round-a-Bout - Formal contractor is currently working on it. HOA had agreed to pay half of the portion that borders HOA property. The owner will take care of the rest that is on his property.

Ongoing Business:

Policy Updates- Travis motioned to approve all eight policy updates. Michael seconded. All approved.

Covenant, Bylaw, and Articles of Incorporation Updates and Rules, and Regulations - RV insurance requirements/nonrequirements for parking in HOA lot discussed, will be reviewed between board and attorneys.

Meeting Adjourned: 7:15 p.m. by Travis and seconded by Michael. All approved.
Submitted by Secretary Rachel Bickmore



Rachel Bickmore - Secretary